

Idle C of E Primary School is situated in the village of Idle on the outskirts of Bradford. Our school is a two form entry, well furbished, spacious single story building with extensive grounds and maintains high levels of staffing and support for pupils.

We are seeking a Site Manager to take over from our valued Site Manager in continuously maintaining and improving our school site.

Our Site Manager will work 38.5hours per week all year round (AYR), across a split shift. The exact hours will be agreed with the successful candidate but an example would be 6.15am – 9.45am and then 2pm to 6.45pm each day. This role is paid at Band 8, scp 17-22 and the salary for 38.5hrs per week AYR.

**We offer:**

* a caring and friendly school which is pupil focused.
* a motivated, professional and lively team of staff.
* proud of our pupils who are cheerful, confident and enthusiastic learners.
* supported by enthusiastic governors with an exciting vision for the school.
* a school with well maintained buildings and grounds
* a commitment to your CPD and will ensure adequate training and supervision is provided
* a well maintained, 3 bedroom, Site Managers house at a heavily subsidised rate.

**You should:**

* Take pride in making your work environment look its best, ready for children to learn
* Undertake general maintenance of school building and grounds
* Keep good records including risk assessments; competitive tendering for any grounds/ premises related costs, all compliance paperwork
* Have a strong working understanding of H&S/Fire safety legislation linked to premises and people.
* Have good communication skills – be able to liaise effectively with contractors, staff and visitors
* Have excellent attention to detail and a high level of accuracy.
* Take responsibility for managing the site team on a day to day basis.

Visits to the school are warmly welcomed by prior arrangement. For further information please contact Mr Hussain, Business Manager at the school, on 01274 410111 or via sbm@idle.bradford.sch.uk. All applications must be made via Prospects Online.

Idle CE (A) Primary School is committed to safeguarding and promoting the welfare of our pupils and expect all staff and volunteers to share this commitment.

Appointments are made subject to an enhanced ‘Disclosure and Barring Service’ check and safer recruitment protocols.

Closing date: Tuesday 3rd September 2025 11:59PM

Shortlisting: Wednesday 3rd September 2025

Interview Dates: Friday 5th September 2025

PLEASE NOTE, CVs ARE NOT ACCEPTED FOR THE POSITION